

CODE OF ETHICS/PROFESSIONAL CONDUCT

PRINCIPLES

Principle 1 – Responsibility to serve and promote the public interest and community values

- To ensure that all the IFMSL members’ professional actions add value and quality through the provision and management of safe and appropriate working environments, which are a benefit to employees and the broader public and are in line with regulatory requirements.
- To contribute to civic affairs and economic development of the community through the application of professional skills.
- To ensure that in undertaking or commissioning work, that matters of special interest to the community are handled in a full and comprehensive way to enable evaluation of solutions that are consistent with evolving community values.
- To give significant consideration to the need to achieve sustainable development.
- To ensure that information provided to the public is not misleading is relevant and in a form that is clearly understood.
- Not to undertake or be involved in fraudulent, dishonest or criminal activities.
- To create within the community an awareness and appreciation of the value of Facilities Management to the society.

Principle 2 – Responsibility to the profession

- To ensure members abide by the Constitution and By-Laws of IFMSL and shall support the objectives of its strategic plan and show respect in interactions with the interests of the Institute.
- To ensure members shall not engage in professional malfeasance nor shall they make any misrepresentation concerning professional designations authorized by IFMSL nor shall any member misrepresent their educational qualifications, credentials or working experience.
- To ensure members shall treat each other with respect when dealing with matters that could affect their professional reputations. All members shall recognize that the profession will be judged by the conduct of individual members.
- To ensure members shall use IFMSL membership as a means of professional development for themselves and not personal aggrandizement.

- To use their membership classification appropriately and not indicate qualifications that they do not possess.

Principle 3 – Responsibility to serve their client or employer in good faith, with honesty and fairness

- To provide professional services competently and conscientiously.
- Not to disclose or use confidential information gained in the course of their employment, unless permission is first obtained.
- To inform their client or employers of actual or the potential for conflict between themselves and all stakeholders.
- Not to solicit or obtain valuable consideration from suppliers for nominating their products or services.
- Not to pay or provide valuable consideration as inducements to parties in order to secure work.
- To promote the concept of merit selection of facility professionals in the situation of competitive tendering for work.
- Where advertising publicly, to ensure all information is factual, without potential for misinterpretation or misrepresentation.
- In projects involving team participation – either as a principal, consultant, contractor, subcontractor, sub-consultant or supplier to respect the roles and interests of all parties and their obligations in the successful completion of the project.

Principle 4 – Responsibility to undertake Continuous Professional Development (CPD)

- To continually strive to improve professional knowledge and competence through participation in ongoing education development programs.
- To inform their employers or clients if a project requires competencies beyond those held by the member.

Principle 5 – Responsibility towards other members and colleagues in the field of Facilities Management

- To conduct themselves in a manner that does not lower public confidence in IFMSL or any member.
- To provide proper credit to those to whom credit is due, acknowledging contributions from all relevant parties.
- When asked to review the work of another, where probity allows, discuss this activity with that person before completion of the review.

- To accept and give honest and balanced professional criticism when work is being appraised.
- Not to discriminate irrespective of age, race, colour, gender, disability, sexual orientation, religious, belief, creed or national origin.